

Addendum for Cyber Insurance and Data Protection - Social Engineering

Important Notice

The Insurance Act: In this Proposal Form, you are required to disclose fully and faithfully all the facts you know or ought to know in respect of the risk that is being proposed; otherwise the Policy issued hereunder may be void.

Section 1 Relevant business activities

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| 1. Do you distribute written training materials or conduct mandatory training on cyber security for all your employees, including social engineering fraud, phishing, phreaking and cyber fraud?
If 'yes', are these updated or refresher training held at least annually? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Are employees required to change passwords at intervals of less than 45 days for all the online accounts and banking services to which they have access? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Are all requests to change customer and supplier details (particularly bank details) independently verified? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Are all payments (including cheque signing and fund transfers) above SGD10,000 subject to authorisation by 2 authorised employees? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. For purchase orders exceeding SGD10,000, are all orders, receipts or completions, and payments subject to authorisation by 2 authorised employees? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Section 2 Declaration

I/We, the undersigned, desire to effect the insurance specified herein and declare that I/We:

- have read and understood the Important Notice.
- agree that MSIG Insurance (Singapore) Pte. Ltd. reserves its right to reject this application and cover will only be effective when accepted and confirmed in writing.
- warrant that the information and any documents given and answers to questions herein are true and correct to the best of my/our knowledge.
- have not withheld, misstated or omitted facts likely to influence the assessment of this application.
- undertake to inform MSIG Insurance (Singapore) Pte. Ltd. of any material changes to those facts before completion of the contract of insurance.
- agree that this application, declaration and any other information provided or documents supplied shall form the basis of the contract of insurance.
- agree and acknowledge that the contract of insurance will be subject to the terms, limitations, exclusions, conditions, clauses and warranties contained in the policy and/or as modified or extended by any endorsements thereon.

Privacy Policy

MSIG is committed to protecting your privacy. We collect, use and disclose the personal particulars you provide to us in accordance with the Personal Data Protection Act 2012 and MSIG's Privacy Policy, for the provision of all services related to, and protection under the insurance policy purchased from us, including for proper servicing, underwriting and claims administration. MSIG may disclose the personal particulars to its business partners and third party service providers for these purposes. Where there are more than one individual insured persons, I/we confirm they have consented to MSIG's collection, use and disclosure of their personal particulars. Please refer to the full MSIG's Privacy & Cookies Policy at www.msig.com.sg for more information.

 Authorised signature (with company stamp)

 Date

 Name & position